



## WHITMAN COUNTY COMMISSIONERS' AGENDA

JANUARY 21-FEBRUARY 3, 2019

**REGULAR MEETING** - The Whitman County Commissioners meet every Monday beginning at 9:00 a.m. (unless otherwise noted) on the 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Monday of the month in their Chambers at the Whitman County Courthouse, 400 N. Main Street, Colfax, WA. If Monday is a holiday, the Commissioners' regular meeting will take place on Tuesday. **The agenda is subject to change without prior notice.**

**REQUESTS** – All persons desiring to introduce an item for Commission discussion must submit the issue to the Clerk of the Board **no later than 12:00 p.m. on Wednesday** preceding the meeting unless otherwise noted.

**ACCOMMODATIONS** - The Commissioners' Chambers are accessible to the disabled via the Mill Street entrance to the Courthouse. For special services, call (509) 397-5240 by 12:00 p.m. on Wednesday preceding the meeting.

### MONDAY, JAN. 21, 2019

**ALL COUNTY OFFICES CLOSED IN OBSERVANCE OF MARTIN LUTHER KING, JR. DAY.**

### TUESDAY, JAN. 22, 2019

**1. 9:00 a.m. – 10:00 a.m. – Convene/Board Business**

A) Workshop (Conf. Room)

1) Non-Action Items

**(9:00 a.m.-BOCC)**

**2. 10:00 a.m. – 10:30 a.m. – Recess**

**10:00 a.m.** – LEOFF I Board meeting in the Commissioners' Chambers (Largent).

**3. 10:30 a.m. – 12:00 p.m. – Reconvene/Board Business Continued**

B) Flag Salute (Chambers)

2) Pledge of Allegiance

**(10:30 a.m.-BOCC)**

C) Consent Agenda

3) Approval of Claims, Minutes and Personnel Change Orders

4) Electronic Transfers/Treasurer Checks/Payroll/General/Veterans Claims for 01/22-29/19

5) Minutes for 01/07/19

6) Personnel Change Orders for 01/22-29/19

D) New/Old Business

7) Notice/RFP for an Electronic Timekeeping System

8) Adoption of Federal and State Grant Policy

9) 2019 Auditor's Signature Delegation Authority

10) Auditor's Credit Card Request

11) Resolution Revising Management of First Bank Credit Card Account

12) EM Signature Request for E19-182 Hazard Mitigation

13) EM Grant Application Data Sheet

14) Palouse Public Facility Extension Request

15) 2019 Public Facilities (.09) Cities/Towns Allocation

16) 2019 Public Facilities (.09) Grant Application Letter

17) Correspondence

18) Pending List Reviewed

19) Notice/Intent to Declare County Property Surplus

**(11:00 a.m.- PWD)**

20) CRAB Digital Submittal Certification

21) Division Updates

22) Approved Documents Signed

**TUESDAY, JAN. 22, 2019 CON'T**

- E) Workshop (Conf. Room)  
23) Facilities Recommendations

**(11:30 a.m.- Tensfield)**

**4. 12:00 p.m. – 2:30 p.m. – Recess**

**5. 2:00 p.m. – 2:30 p.m. – Convene/Board of Health**

1. Approval of November 19, 2018 Minutes
2. Health Officer Update
3. Environmental Health Update
4. Personal Health Update
5. Administrative Update
6. Adjournment/Next Board of Health Meeting: March 18, 2019

**2:30- 3:30 p.m.- Reconvene/Board Business Continued**

- F) Workshop (Conf. Room)  
24) Auditor's Staffing Update

**6. 3:30 P.M. – COMMISSIONERS' MEETING RECESSED TO MONDAY, JANUARY 28, 2019.**

**4:00 p.m.** – Snake River Salmon Recovery Board meeting in Pomeroy (Largent).

**Wednesday, Jan. 23, 2019**

- 10:00 a.m.** – Water Conservancy Board meeting in the Public Service Building.  
**2:00 p.m.** - Accounting Team Meeting in the Public Service Building.

**Thursday, Jan. 24, 2019**

**10:00 a.m.** – Martin Hall meeting at Martin Hall in Medical Lake (Swannack).

**Friday, Jan. 25, 2019**

- 11:00 a.m.** – Eastern WA Councils of Government meeting in Davenport (Swannack).  
**1:30 p.m.** – WSAC Legislative Steering Committee webinar (BOCC).

**Sat./Sun., Jan. 26/27, 2019**

**MONDAY, JAN. 28, 2019**

**7. 9:00 a.m. – 11:00 a.m. – Reconvene/Board Business Continued**

- G) New/Old Business (Conf. Room)
  - 25) Approved Consent Agenda Items Signed ( 9:00 a.m.-BOCC)
  - 26) Electronic Transfers/Treasurer Checks/Payroll/General/Veterans Claims
  - 27) Personnel Change Orders
- H) Workshop (Conf. Room)
  - 28) Non-Action Items ( 9:05 a.m.-BOCC)
  - 29) Lobbyist Conference Call (10:00 a.m.-Kennedy/Potts)
  - 30) Classification Reviews (10:15 a.m.-Campbell)

**8. 11:00 A.M. – COMMISSIONERS' MEETING ADJOURNED TO MONDAY, FEBRUARY 4, 2019.**

**7:30 P.M.** – Palouse Empire Fair Board Meeting at the Public Service Building (Largent)

**Tuesday, Jan. 29, 2019**

- 8:00 a.m.** – WA State Council on Aging meeting in Seattle (Swannack).
- 12:00 p.m.** – SEWEDA meeting at Umpqua Bank in Pullman (Kinzer).

**Wednesday, Jan. 30, 2019**

- 11:00 a.m.** – Incident Team meeting in the Commissioners' Conference Room (Swannack).
- 12:00 P.M. - AGENDA DEADLINE FOR THE FEBRUARY 4, 2019 MEETING.**
- 1:00 p.m.** – WSAC Board of Directors meeting in Olympia (Largent).
- 6:00 p.m.** – WSAC Legislative Steering Committee meeting in Olympia (Largent).

**Thursday, Jan 31, 2019**

**8:00 a.m.** – WSAC Legislative Steering Committee meeting in Olympia (Largent).

**Friday, Feb. 1 2019**

**Sat./Sun., Feb. 2/3, 2019**